

Furthering Skills to be a Sought-After Supervisor

Whether an approved supervisor or considering becoming a supervisor, COMAR 10.42.08.04A(2)(c) requires 3 hours of supervision training every licensing period. A good supervisor places a high priority on coaching, mentoring, and advocating for employees. You must work to establish suitable goals, action plans, and time lines. The supervisor delegates and provides ongoing guidance and support. You are sometimes confronted with walking a fine line between being a supervisor and the employee's confidant. Learn to further your skills and share tips of the trade!

1:00 p.m. ~ 4:00 p.m.

3 Category I CEUs

Certificate received same day!

\$45 only!

FREE Parking!



Mon, October 14, 2019

**Walk-ins welcome for
an additional \$15.00
(Cash/Money Order)**

**8500 Dunbar Avenue
Hyattsville, MD 20785**

Do not park too close to mailboxes

EFFECTIVE SUPERVISION

Clear goals
Accountability
Ethics/consistency
Open & clear communication
Intentional staff development
Different for every person you supervise
Encourage experimentation & assessment
Balances high productivity & morale/rapport-building

Trainer:

Frances James, LICSW, LCSW-C



Kayla's Village Training Pre-Registration Form

PLEASE PRINT CLEARLY.

Name	
Address	
City, State, Zip Code	
Cell Phone	
Email	
Professional License Number	
State in which License Issued	
Agency Affiliation	

Pre-registration **AND** payment **RECEIVED** at least one week prior **\$45.00** or **\$15.00 additional fee**.

Walk-ins, please bring CASH or MONEY ORDER

Training Title	Furthering Skills to be a Sought-After Supervisor
Training Date	Monday, October 14, 2019
Training Time	1:00 p.m. ~ 4:00 p.m.
Location	8500 Dunbar Avenue, Landover, Maryland 20785

NO refund given to those pre-registered who fail to attend the training unless the session is canceled or rescheduled by Kayla's Village.

Training Information

Fax pre-registration form to **(410) 457-3197**. No cover sheet needed. **CONFIDENTIAL** fax.

You may email photo of form, necessary information, or scan mentioning you are paying via PayPal.

Session may be cancelled due to lack of registration. Pre-registrants would be contacted.

Pay via checking account at www.paypal.com by having payments sent to kaylasvillage@aol.com _____

[check here](#)

Credit and Debit Cards **NOT** accepted. Mail checks or money orders, made payable to

Kayla's Village

3505 16th Street, N.W., Washington, D.C. 20010

There is a \$25.00 return check fee required.

THANK YOU! Tonya M. Logan, Kayla's Village Founder & CEO