

Furthering Skills to be a Sought-After Supervisor

Whether an approved supervisor or considering becoming a supervisor, COMAR 10.42.08.04A(2)(c) requires 3 hours of supervision training every licensing period. A good supervisor places a high priority on coaching, mentoring, and advocating for employees. You must work to establish suitable goals, action plans, and time lines. The supervisor delegates and provides ongoing guidance and support. You are sometimes confronted with walking a fine line between being a supervisor and the employee's confidant. Learn to further your skills and share tips of the trade!

1:00 p.m. ~ 4:00 p.m.

3 Category I CEUs

Certificate received same day!

\$35 only!

FREE Parking!



**309 Colesville Manor Drive
Silver Spring, MD 20904
Corner house facing Shannon**

Wed, June 20, 2018

**Walk-ins welcome for
an additional \$15.00**

EFFECTIVE SUPERVISION

Clear goals
Accountability
Ethics/consistency
Open & clear communication
Intentional staff development
Different for every person you supervise
Encourage experimentation & assessment
Balances high productivity & morale/rapport-building

Trainer:



Frances James, LICSW, LCSW-C

Kayla's Village Training Pre-Registration Form

PLEASE print clearly.

Name	
Address	
City, State, Zip Code	
Cell Phone	
Email	
Professional License Number	
State in which License Issued	
Agency Affiliation	

Pre-registration **RECEIVED** at least one week prior to training to prepare certificate

\$35

Training Title	Furthering Skills to be a Sought-After Supervisor
Training Date	Wednesday, June 20, 2018
Training Time	1:00 p.m. ~ 4:00 p.m.
Location	309 Colesville Manor Drive, Silver Spring, MD 20904

NO credit given to those pre-registered who fail to attend the training unless the session is canceled or rescheduled by Kayla's Village.

Training Information

Fax pre-registration form to **(301) 434-0463**. No cover sheet needed. **CONFIDENTIAL** home fax.

No fax? Email photo of form or necessary information and mention you are paying via PayPal.

NOTE: Session may be cancelled due to lack of registration.

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You may pay for training

Via your checking account at www.paypal.com by having payments sent to kaylasvillage@aol.com check here

Credit and Debit Cards **NOT** accepted. Mail checks or money orders, made payable to

Kayla's Village

3505 16th Street, N.W., Washington, D.C. 20010

There is a \$25.00 return check fee required.

THANK YOU! Tonya M. Logan, Kayla's Village Founder & CEO